

F.No. j-22001/5/2024-Fy (e: 24968)  
Government of India  
Ministry of Fisheries, Animal Husbandry and Dairying  
Department of Fisheries  
Krishi Bhawan, New Delhi  
Telephone No: 011-23070605

**Tender Notice for disposal of obsolete/unserviceable office equipment and furniture items**

Sealed bids are invited from eligible bidders for disposal/auction of obsolete/unserviceable office equipment and furniture etc. in the Department of Fisheries (list of items enclosed).

2. The above-mentioned items are available in the store room at Chanderlok Building, Janpath, New Delhi and in Room No. 483, Krishi Bhawan, New Delhi of the Department of Fisheries. Details for inspection, contact person, tender acceptance are as under:

Date & Time for inspection of items	31.07.2025 (02:00 PM to 05:00 PM)
Contact Person	Under Secretary (Admin-II), Krishi Bhawan, New Delhi-110001 Tel. No: 011-23070605
Date & Time and place for acceptance of tender	Admin-II Section, Room No. 483, Krishi Bhawan, New Delhi during office hours from 28.07.2025 to 01.08.2025 (upto 5:00 PM)
Date & Time for opening of the tender	01.08.2025 at 05:30 PM

**General Terms & Conditions:**

- i. Bidders may inspect the items on the stipulated date & time on as and where basis.
- ii. The items shall be sold to the highest bidder. The bids are invited for the lot (i.e. all the items in the list of old condemned, obsolete office equipment and furniture items as a whole) and no bid would be accepted for any part of the same.
- iii. The handling/disposal of IT related equipment shall be done as per the latest guidelines/instructions of Ministry of Environment & Forests and its related agencies and compliance thereof shall be the sole responsibility of the bidder(s). The bidder(s) participation in auction of E-waste materials shall be registered with the Govt. Agency as per the E-waste management & handling Rules, 2011 published by the Ministry of Environment & Forests, Government of India vide their notification dated 12.05.2011. In this regard, the certificate issued by the Govt. agency towards the registration of firm for e-waste disposal shall be provided by the bidder while participating into the bid.
- iv. The bidders are required to submit Bid Security Declaration Form along with the bid document mentioning the following clause with acceptance:



"that if they withdraw or modify them during period of validity etc., they will be suspended for a period of one year"

- v. No items once disposed off to the successful bidder shall be taken back by this office on any condition whatsoever.
- vi. The successful bidder will be required to lift all the items from the disposal site within two days after the payment of the complete bid amount. Payment is to be made in form of Demand Draft (DD) within two working days. On failure to do so this Department shall have the right to dispose off the items to alternate bidder.
- vii. The successful bidder of their own cost will also be required to make their own arrangement of transport, labour etc, for lifting the disposed items.
- viii. Bid in sealed envelope marked "Tender for disposal of obsolete/Unserviceable office equipment and furniture items "should be addressed to Under Secretary (Admin-II), Krishi Bhawan, New Delhi-110001.
- ix. The sealed bid must be provided in Admin-II Section, Room No. 483, Krishi Bhawan, New Delhi-110001, during office hours upto 05:00 PM on or before 01.08.2025. Bids received after the due date and time due to any reason whatsoever shall not be considered and would be rejected straightway without assigning any reasons thereof.
- x. The amount in the bid submitted should be given in both figures and words. Any overwriting or mismatch in the amount in words and figures shall not be considered for acceptance of the rates offered by the bidder.
- xi. This Department reserves the right to accept or reject any/all bids without assigning any reasons whatsoever.
- xii. Bids less than the Reserve Price fixed by this office shall be rejected by this Department.
- xiii. Each page of the bid document should be signed by the bidder(s).
- xiv. Incomplete and unsigned bids are liable to be rejected. Bidder must enclose copy of I.D/Address proof (Aadhar Card/Driving Licence, PAN Card) along with his/her bid.
- xv. Any change (i.e, in the date, timing, any required information or bid document etc) for the auction/sale of unserviceable scrap materials will be updated/uploaded in the official website at 'www.dof.gov.in' only.

Included:

- 1. List of obsolete items
- 2. BID form

  
(Umesh Shankar Prasad)

Under Secretary to the Govt. of India

## **BID FORM**

**(To be submitted in a sealed envelope)**

### **Tender Notice for disposal of obsolete/Unserviceable office equipment and Furniture Items**

To,

Under Secretary (Admin-II),  
Department of Fisheries,  
Krishi Bhawan, New Delhi-110001.

Sub: Bid for disposal of obsolete/unserviceable office equipment and furniture items-regarding.

#### **1. Bidder Details**

- a) Name of Person/Firm/Company:
- b) Registered Address:
- c) PAN Number (Self-attested Copy):
- d) Aadhar Card (Self-Attested Copy):
- e) Mobile Number:
- f) E-mail Address (if any):

#### **2. Amount Quoted:**

In figure .....

In words .....

Declaration: "I hereby declare/accept that if I withdraw or modify the bids during period of validity etc, I will be suspended for a period of one year."

Signature & Stamp of the bidder

**List of Items**

<b>S.No.</b>	<b>Item Name</b>	<b>Quantity</b>
<b>Furniture Items</b>		
1.	Side storage (steel)	10
2.	Revolving Chair	20
3.	Partition racks	03
4.	Side storage (wooden)	01
5.	Wooden Stool	01
6.	Steel Almirah	01
7.	Steel Almirah with glass	01
8.	Switch Cover (steel rack)	02
<b>IT Equipments</b>		
9.	Desktop Monitor	03
10.	Desktop CPU	06
11.	UPS	08
12.	Printer (B&W)	05
13.	Biometric Machine	04
14.	Wired Keyboard	15
15.	Wired Mouse	15
16.	Scanner	03
<b>Electric Equipments</b>		
17.	Induction	01
18.	Electric Kettle	01
19.	Water Dispenser	01
20.	Table Fan	02
<b>Total</b>		<b>103</b>