

No. A-12023/1/2024 .Admn.I (e23812)  
Government of India  
Ministry of Fisheries, Animal Husbandry and Dairying

1<sup>st</sup> Floor, Chanderlok Building,36,  
Janpath, New Delhi 110001  
Dated the 5<sup>th</sup> March, 2025

**C I R C U L A R**

Subject: Recruitment to one post of Joint Commissioner ( Fisheries) in Level-13 (Rs.123100-215900) of the pay Matrix in the Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying on Deputation ( including short term contract) – reg.

The undersigned is directed to say that the last date/closing date for vacancy circular of the post of Joint Commissioner ( Fisheries) in the level of 13 of the Pay Matrix (Rs.123100-215900) in the Department of Fisheries, Ministry, Ministry of Fisheries, Animal Husbandry and Dairying is further extended for 60 days from the date of issue of this Circular or from the date of advertisement of vacancy in Employment News whichever is later.

2. For other details like eligibility criteria, educational qualification, experience, bio-data Performa etc., the applicants are advised to visit official website of this Department ([www.dof.gov.in](http://www.dof.gov.in)). The above mentioned post has already been advertised in employment News dated 9-15 March, 2024, 15-21 June, 2024 and 14-20 September, 2024 vide Advertisement No. A-12013/1/2024-Admn.I dated 29.08.2024



( Krishan Pal)

Under Secretary to the Government of India

Tel:011-23310374

E-mail: [adm-fishery@dof.gov.in](mailto:adm-fishery@dof.gov.in)

Copy to:

1. Director of Fisheries of all States/UT's.
2. All Sections/Units/Desks of Department of Fisheries.
3. All Sections /Units/Desks of Department of DAHD.
4. Head of ICAR Fisheries Science Institutes.
5. All the Subordinate/attached offices in Department of Fisheries.
6. Director, NIC with the request to upload this circular on the website of this Department.

**F. No. A-12023/1/2024 Admn I (e-23812)**  
Government of India  
Ministry of Fisheries, Animal Husbandry and Dairying  
Department of Fisheries

1<sup>st</sup> Floor, Chander Lok Building,  
36 Janpath, New Delhi  
Dated the 27<sup>th</sup> February, 2024

To,

1. All Ministries/Departments of Government of India.
2. Chief Secretaries of All State Government/UT Administrations.
3. Indian Council of Agricultural Research.
4. Commissioners/Secretaries dealing with Fisheries Departments of all State Government.
5. The Registrar of Universities.
6. The Director, All the Recognized Research Institutions / Public Sector undertaking / Semi Government / Autonomous Bodies / Statutory Organisations /sub-ordinate of DoF

**Subject: Filling up of the post of Joint Commissioner (Fisheries) on deputation (including Short Term Contract) in Level 13 in the Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying, Krishi Bhawan, New Delhi - regarding**

Sir/Madam,

I am directed to say that one post of Joint Commissioner (Fisheries) in Level 13 (Rs. 123,100-2,159,500) in the Pay Matrix in the Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying, Krishi Bhawan, New Delhi is proposed to be filled up on Deputation basis (including Short Term Contract) from amongst the Officers under the Central Government or State Governments or Union territory Administration or Statutory organisations or autonomous organisations or public sector undertakings or recognized universities or recognised research institutes:

- (a) (i) holding analogous posts on regular basis in the parent cadre or Department;  
OR
- (ii) with five years of service in the grade rendered after appointment there to on a regular basis in Level 12 (Rs.78800-209200/-) in the pay matrix or equivalent in the parent cadre or Department; and
- (b) Possessing the following educational qualifications and experience:

**Essential:-**

- (i) Masters Degree in Zoology with specialisation in Fisheries or M. F. Sc. Or M. Sc. in Marine Biology or M. Sc. in Industrial Fisheries or M. Sc. In Aquaculture or M.Sc. in Fisheries Science from a recognised University or Institute;
- (ii) ten years of experience of research or development in the field of Fisheries (Inland or Marine or Aquaculture) including management, policy and planning, formulation and monitoring of development Schemes for fisheries and trade or fishery health related matter from a Central Government or State Government Department or Union territory Administration or Statutory or Autonomous Organisation or Public Sector Undertaking or recognised University or Recognised Research Institute.

**Desirable Qualification:** Doctorate degree in Zoology from a recognised University or Institute.



2. The Period of deputation (including short term contract) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not exceed five years.
3. The maximum age limit for appointment on deputation shall be not exceed fifty-six years as on the last date of receipt of applications. The pay of the officer selected will be governed by the provisions laid down in the Department of Personnel and Training OM No.6/8/2009-Estt.(Pay-II) dated 17th June, 2010 as amended from time to time.
4. Applications from eligible officers in the enclosed proforma (in duplicate) may be forwarded through proper channel to the **Under Secretary(Admn), Ministry of Fisheries, Animal Husbandry, and Dairying, Department of Fisheries, 1st Floor, Chander Lok Building, 36 Janpath, New Delhi-110001** within 60 days from the date of publication of this advertisement in the Employment News along with up to date APARs for the last 5 years, in original or photocopies duly attested by an officer of the level of Under Secretary or above, Vigilance Clearance Certificate, Integrity Certificate and the Certificate of major/minor penalty imposed on the officer during the last 10 years of his service. The Cadre Controlling Authority may also certify to the effect that the particulars furnished by the officer have been verified and found correct.
5. Applications received after the due date or without APARs or not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates or otherwise found incomplete would not be processed for determining the eligibility of the candidate for the selection.
6. It is requested that the vacancy circular may be given wide publicity in the attached/subordinate offices under their administrative control.

Yours Faithfully



(Krishan Pal)

Under Secretary to the Govt of India

Tel: 011-2331 0374

Email id: krishan.p13@nic.in

Copy to:

1. Director of Fisheries of all States/UT's
2. All Sections/Units/Desks of Department of Department of Fisheries
3. All Sections/Units/Desks of Department of DAHD
4. All the subordinate/attached offices in Department of Fisheries
5. Director, NIC with the request to upload this circular on the website of this department.



(Krishan Pal)

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F. No. A-12023/1/2024 Admn I (e-23812)  
Government of India  
Ministry of Fisheries, Animal Husbandry and Dairying  
Department of Fisheries

1<sup>st</sup> Floor, Chander Lok Building,  
36 Janpath, New Delhi  
Dated the 3<sup>rd</sup> June, 2024

CIRCULAR

**Subject: Recruitment to one post of Joint Commissioner (Fisheries) in Level 13 (Rs. 123100-215900) of the Pay Matrix in the Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying on Deputation (including Short Term Contract) - regarding**

The undersigned is directed to say that the last date/closing date for vacancy circular of the post of Joint Commissioner (Fisheries) in Level 13 of the Pay Matrix (123100-215900) in the Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying is further extended for **60 days** from the date of issue of this circular or from the date of advertisement of vacancy in Employment News, whichever is later.

2. For other details like eligibility criteria, educational qualification, experience, bio-data proforma etc, the applicants are advised to visit official website of this Department ([www.dof.gov.in](http://www.dof.gov.in)). The above mentioned post has already been advertised in Employment News dated 9-15 March, 2024 vide Advertisement No. A-12023/1/2024 Admn I. Candidates who have already applied for the post in response to the previous vacancy circular need not apply again



(Krishan Pal)

Under Secretary to the Government of India

Tel: 011-2331 0374

E-Mail: [admn-fisheries@dof.gov.in](mailto:admn-fisheries@dof.gov.in)

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2. All Sections/Units/Desks of Department of Fisheries
3. All Sections/Units/Desks of Department of DAHD
4. Head of ICAR Fisheries Science Institutes
5. All the subordinate/attached offices in Department of Fisheries
6. Director, NIC with the request to upload this circular on the website of this department.

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
<p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualification Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p>6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Name of Duties (in details) highlighting experience required for the post applied for

**\*Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and grade pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e, Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/ contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/Organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.			

9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organization.		
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11. Additional details about present employment:  Please state whether working under (indicate the name of your employer against the relevant column) a. Central Government b. State Government c. Autonomous Organization d. Government Undertaking e. Universities f. Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basis pay in the PB	Grade Pay	Total Emoluments
15. In cases the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary Slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with scale of pay and rate of increment	Dearness Pay/interim relief / other Allowances etc., (with break-up details)	Total Emoluments
16. A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement)  (Note: Enclose a separate sheet, if the space is insufficient)		
<b>16. B Achievements:</b> The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and; (iv) Patents registered in own name or achieved for the		

organization (v) Any research/ innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
<b>17.</b> Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. #(Officers under Central/State Governments are only eligible for “Absorption”. Candidates of non-Government Organizations are eligible only for Short Term Contract)	
# (The option of ‘STC’ / ‘Absorption’/‘Re-employment’ are available only if the vacancy circular specially mentioned recruitment by ‘STC’ or “Absorption” or “Re-employment”).	
<b>18.</b> Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no materials fact having a bearing on my selection has been suppressed/withheld.

(Signature of candidate)

Address-----  
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Date-----



Certification by the Employer/Cadre Controlling Authority

The information /details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. \_\_\_\_\_
- ii) His/Her integrity is certified.
- iii) His/Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

countersigned

\_\_\_\_\_  
(Employer/cadre controlling authority with seal)

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