

No: A-43011/134/2021-Admin I (e19525)
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Fisheries
Krishi Bhawan, New Delhi-110001

Dated **18th February, 2025**

CIRCULAR

Subject: Inviting applications for rendering services as Young Professional (IFD) on contract basis in the Department of Fisheries-reg.

Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying invites applications for engagement of one (01) Young Professional from open market purely on contractual basis. The brief scope of work, eligibility criteria and experience are detailed below:

1	Name of Position	Young Professional
2.	Number of Positions	1
3.	Method of Recruitment	Contract Based through Advertisement through Open Market
4.	Age Limit	Candidates should be below 35 years of age as on the date of advertisement
5.	Period of Contract	The engagement would be purely on contractual basis for an initial period of 1 year (from the date the candidate joins the assignment) which may be extended by 1 year at a time up to a maximum tenure of 5 years as per requirement of the Division. However, their continuation in their respective position beyond the first and subsequent years would be contingent on a satisfactory Annual Performance Review based on clearly defined Key Performance Indicators. The engagement of Young Professional is of a temporary nature and the department can cancel the engagement at any time without providing any reasons thereof.
6.	Remuneration (Per Month)	Rs.70,000/- (Consolidated inclusive of all)
7.	Purpose of Assignment	Examination of agenda for several scheme-related, pre budget and DOE meetings and compilation of inputs of Integrated Finance Division on EFC/Cabinet/Scheme Guidelines (ii) Coordination with Programme Divisions.
8.	Tasks Related to Assignment & other tasks incidental thereon	(i) Data Management (Online) such as UBIS Portal, Autonomous Bodies Portal as per requirements of Controller General of Audit & M/o Finance (ii) Any other tasks as assigned by the Competent Authority from time-to-time.
9.	Educational Qualifications	Master's Degree in any subject or 2 years PG Diploma in Management or possessing any Professional Degree earned after a study of 4 years or more acquired after 10+2
10	Work Experience	(i) Minimum of 3 years' experience preferred in any Government department. (ii) With Government of India Scheme-related experience. (iii) Young Professional should be proficient in MS Excel, MS Word and MS Powerpoint.

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11.	Terms and Conditions	The terms of reference shall detail the output and function to be performed and will be issued separately.
12	Submission of Applications	Application as per prescribed Application Form (Annexure-A) should reach the undersigned by post or by email or through Drop Box of the Ministry installed at the reception within 15 days from the date of issue of this circular on the website of the Ministry with hard copy to the Under Secretary (Admin-I), (email id admn-fishery@dof.gov.in), Ministry of Fisheries, Animal Husbandry and Dairying, Department of Fisheries, 1st Floor, Chandralok Building, 36 Janpath, New Delhi-110001. Application received after due date will not be considered.


(Krishan Pal)

Under Secretary to the Govt of India
Tel:- 011 23310374
Email: admn-fishery@dof.gov.in

To,

1. All Ministries/Departments of Government of India.
2. The Director (CS Division), DoP&T, Lok Nayak Bhawan, New Delhi with a request to post the same on DoP&T website.
3. NIC, Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying with a request to upload this Circular on the website of this Ministry.

Proforma for inviting application

1.	Name	
2.	D.O.B	
2.	Address	
4.	Education Qualification	
5.	Experience	
6.	Present Address	
7.	Contact no.	
8.	Email Id.	
9.	Experience may be attached.	

Documents required:

- I. Education Qualification
- II. Experience certificate
- III. Aadhaar Card