

The Procedure following in the decision making process including channels of supervision and accountability

[In pursuance of section 4 (1) (b) (iii) of the Right to Information Act, 2005]

The decision making process essentially consists of examination of each case in the subject-matter Division concerned in the Department in light of the relevant rules, regulations and policy guidelines' and obtaining approval of the appropriate authority in the hierarchy to a particular course of action. It also entails carefully weighing pros and cons of the various aspects of the issue under consideration so as to arrive at a feasible decision. The administrative hierarchy, Division-wise and the channel of submission of cases and their final disposal for hierarchy are required to examine cases in a fair and objective manner and are accountable to that extent.

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