

F. No. 50015/1/2020 Admn I
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Fisheries

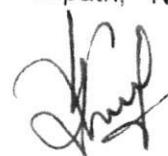
Chander Lok Building, New Delhi
Dated 27th January, 2020

Sub: Filling up the post of Staff Car Driver (Grade-I) in Department of Fisheries on deputation basis (Adhoc Basis) - Reg

Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying invites applications for filling up the post of Staff Car Driver (Grade-I) purely on deputation basis, as mentioned below:-

| Name of post | No. of posts | Level in Pay Matrix |
|----------------------------|--------------|---|
| Staff Car Driver (Grade-I) | 01 | Level - 5 Rs.5200-20200/- Rs. 2800 (Grade Pay) |

2. The details of the posts along with eligibility criteria required are given in Annexure – I. The appointment will be made purely on deputation basis initially for a period of two years and may further be extended up to three years. The terms and conditions of deputation will be governed in terms of the instructions issued by the Department of Personnel and Training vide OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 and OM No. 2/6/2018-Estt. (Pay II) dated 18.05.2018, as amended from time to time. Candidates who volunteer for the post will not be permitted to withdraw their names later.
3. While forwarding the applications in the prescribed format (Annexure -II) in respect of eligible officials who are interested and can be spared in the event of their selection, the following documents must also be sent along with the application.
 - i. Certified copies of up-to-date Annual Performance Appraisal Report/Annual Confidential Report (APAR/ACR Dossiers) for the last five years,
 - ii. Integrity Certificate
 - iii. Vigilance Clearance including certification that no disciplinary proceedings/Criminal Proceedings are either pending or contemplated against the applicant.
4. Bio-data and other documents mentioned in Para (3) above, of the eligible and interested officials may be forwarded in the prescribed Proforma (Annexure - II) to The Under Secretary (Admn), Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying, 1st Floor, Chander Lok Building, 36 Janpath, New Delhi 110001.



5. The duly filled complete application should reach this Office within two weeks time from the date of issue of vacancy circular. Applications received after the closing date or otherwise found incomplete will not be considered. While forwarding the applications certification (as per Annexure-II) by the Cadre Controlling Authority must be submitted.

Encl: As Above



(Yoginder Kumar)
Under Secretary to the Government of India
Tel: 011- 2331 0351

To

All Ministries/ Departments/ Autonomous organizations/ Attached/Subordinate/ Paramilitary Forces under the Government of India - with the request to give it wider publicity to all the eligible officers.

Copy to:

1. NIC for uploading the Circular on the Department of Fisheries website.
2. NIC for uploading the



Annexure-I

| | | |
|----|--|---|
| 1. | Name of post | Staff Car Driver(Grade-I) |
| 2. | Classification | General Central Services Group 'C' (Non Gazetted, Non Ministerial) |
| 3. | Level in the pay matrix | Level-5 Rs.5200-20200/- Rs. 2800 (Grade Pay) (Pre-revised) |
| 4. | Method of appointment | Deputation (Ad hoc Basis) |
| 5. | Grades from which deputation is to be done and Qualification | <p>Regular Staff Car Driver (Grade – I) in Level – 5 Rs. 5200-20200 GP (Rs. 2800/-) (pre-revised) working in Central Govt. Ministries/Department/ Autonomous bodies/ attached offices, etc.</p> <p>OR</p> <p>Regular Staff Car Driver (Grade – II) in Level – 4. Rs. 5200-20200 GP (Rs. 2400/-) (pre-revised) working in Central Govt. Ministries/Department/ Autonomous bodies/ attached offices, etc.</p> <p>OR</p> <p>2. Regular Staff Car Driver (Ordinary Grade) Level-2, (Rs. 5200-20200/- GP (Rs. 1900) (pre-revised) working in Central Govt. Ministries/Departments/ Autonomous bodies/attached offices etc., with nine years regular service in the Grade.</p> <p>AND</p> <p>(i) Subject to the passing of the trade test as conducted by Electrical and mechanical Workshop of National Airports Authority, Delhi or any other recognized institution and</p> <p>(ii) Must be able to read English numerals and figures.</p> <p>(iii) Must have good knowledge of traffic regulations.</p> <p>(iv) Must be able to locate faults and carry out minor running defects.</p> <p>(v) Must be able to change wheels and correctly inflate tires.</p> |
| 6. | Age limit | The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application |

Annexure-II

Application for the post of Staff Car Driver (Grade -I) on deputation basis (Adhoc Basis) in the Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying 1st Floor, Chander Lok Building, 36 Janpath, New Delhi 110001.

Advertisement No.

1. Name in full (in Block letters)
2. Father's/ Husband's name
3. Nationality
4. Sex
5. Date of Birth
6. Age as on date
7. Present / Correspondence address

Tel:
Mobile:
E-mail:

8. Permanent address

Tel:

9. a) Whether SC/ST/OBC
b) Whether Physically handicapped?

10. Educational qualifications:

| Exams passed | Name of the University | Year of passing | Subjects | Division | Percentage of marks obtained |
|--------------|------------------------|-----------------|----------|----------|------------------------------|
| | | | | | |

- 11) Experience details of all previous and present employment:

| Name of the Employer | Name of the post | Pay scale/Salary | Period | | Nature of Duties |
|----------------------|------------------|------------------|--------|----|------------------|
| | | | From | To | |
| | | | | | |

- 12) Any other relevant information:

Declaration

I solemnly declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete OR ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the