F. No. 50016/11/2020 Admn I

Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Fisheries

1st Floor, Chander Lok Building, 36 Janpath, New Delhi Dated the 4th May, 2021

ORDER

Sub: COVID-19-Skeletal function of Department of Fisheries- Roster duty (Admn Side) -Reg

In continuation to this Department order of even number dated 23.04.2021 and DoPT OM dated 03.05.2021, the duty roster in respect of officers/staff of level of Under Secretary and below w.e.f. 03.05.2021 to 31.05.2021 in DoF will be as under:-

S.	04.05.2021, 06.05.2021, 10.05.2021,	03.05.2021, 05.05.2021, 07.05.2021, 11.05.2021,
No.	12.05.2021, 17.05.2021, 19.05.2021,	13.05.2021, 18.05.2021, 20.05.2021, 24.05.2021,
	21.05.2021, 25.05.2021, 28.05.2021	27.05.2021, 31.05.2021
1.	Shri Yoginder Kumar, US	Shri Kham Khan Suan, US
2.	Shri A.K. Verma, SO	Ms. Santosh Dalyan, SO.
3.	Shri V. Naganand, SO	Mrs. Sheema Chakrabarty, US
4.	Ms. Vibha Atri, PPS	Shri Aryan Raj, ASO
5.	Shri Rajender Prasad, Consultant	Shri Pardeep, ASO
6.	Shri Yoginder, Steno	Shri SR Pandey, ASO
7.	Shri Lakhi Ram, Consultant	Shri Manmohan Sharma, Consultant
8.	Shri Munindra Singh, DEO	Shri Surinder Kumar, Consultant
9.	Shri Sekhawat Hussain, Steno	Shri Dishank Gupta, Steno
10.	Shri AM Prasad, ASO	Shri Mukesh, DEO
11.	Shri Shekhar Ujjainwal, SK	Shri Kuldeep, Steno
12.	Shri Ram Phal, ASO	Shri Vinay Kumar Jha, MTS
13.	Shri Ashwani Sagar, MTS	Shri Om Prakash, MTS
14.	Ms. Nandini, DEO	Ms. Kiran, MTS
15.	Ms. Anshu, MTS	Shri Anjani Kumar Sharma, MTS
16.	Shri. Suresh Singh Mankoti, DEO	Shri Prem Chand, MTS
17.	Shri. Vijender Singh, MTS	Shri Saddam, DEO
18.	Shri Sameer, DEO	Shri Rohit, DEO
19.	Shri Pradeep Mukhia, DEO	Shri Dheeraj, MTS
20.	Shri Alok Vaid, DEO	Shri Raman Kumar Jha, DEO

- 2. All officials who do not attend office on a particular day as per above roster have to intimate Admin-I Section on e-mail id <u>admn-fishery@dof@gov.in</u> as well as their controlling officers and they are to make themselves available on telephone and other electronic means of communication at all times from their residence and work from home.
- 3. All officials who attend office shall strictly follow COVID appropriate behaviour including wearing of mask, physical distancing, use of sanitizer and frequent hand washing with soap and water.
- 4. Crowding in lifts, staircases, corridors, common areas including refreshment kiosk and parking areas is to be strictly avoided.
- 5. Entry of outsiders/visitors to be curtailed appropriately.

Contd...

- 6. All the eligible officials are advised to get themselves vaccinated.
- 7. Proper cleaning and frequent sanitization of workplace, particularly of the frequently touched surfaces may be ensured.

This issues with the approval of the competent authority.

(Yoginder Kumar)

Under Secretary to the Government of India

Copy to:

- 1. Officials concerned
- 2. PPS to Secretary (Fisheries)
- 3. PS to JS (MF)/(I&A)
- 4. Admn-II Section

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Ministry of Fisheries, Animal Husbandry and Dairying
Department of Fisheries

1st Floor, Chander Lok Building, 36 Janpath, New Delhi Dated the 4th May, 2021

ORDER

Sub: COVID-19-Skeletal function of Department of Fisheries-Roster duty (Tech Side) -Reg.

In continuation to this Department order of even number dated 23.04.2021, DoPT OM dated 03.05.2021, the duty roster in respect of officers/staff of level of Under Secretary and below of Technical division w.e.f. **03.05.2021** to **31.05.2021** in DoF will be as under:-

S.	04.05.2021, 06.05.2021, 10.05.2021,	03.05.2021, 05.05.2021, 07.05.2021, 11.05.2021,
No.	12.05.2021, 17.05.2021, 19.05.2021,	13.05.2021, 18.05.2021, 20.05.2021, 24.05.2021,
	21.05.2021, 25.05.2021, 28.05.2021	27.05.2021, 31.05.2021
1.	Dr. Ansy Mathew NP, AC(Fy)	Shri Sanjay Pandey, AC (Fy)
	Shri Rakesh Kumar, AC (Fy)	Shri S.K. Dwivedi, AC(Fy)
3	Shri Tarun Kumar Singh, FRIO	Shri Nikhil Kumar, AD(Stats)
	Shri Sudhansu Shekhar Mishra, FRI (Q)	Dr. Gunamaya Patra, AD(AQ)
5	Ms. Prathvi Rani, STA (Fy)	Ms. Poonam Rani, FRIO
6.	Dr. Nitin Verma, STA(Fy)	Shri Ananth, Consultant
7.	Ms. Vibha, Consultant	Shri Digamber Swain, FRIO
8.	Ms. Pooja Gautam, Consultant	Shri VPS Meena, El
9.	Ms. Dhanya M Lal, Consultant	Shri Pawan Sharma, Consultant
10	Ms. Uma Guatam, DEO	Shri Saswata Maitra, Consultant
11	Shri Roop Kumar, MTS	Shri Archit Shukla, Consultant
12	Shri Rakesh, MTS	Ms. Deepti, DEO
13	Shri Sonu Kumar, MTS	Sh. Ashish Kumar, DEO
14	Ms. Preeti, DEO	Shri Kapil, MTS
15.	Shri Shitiz Kashyap, Consultant (FIDF)	Shri Krishan Kumar, DEO

- 2. All officials who do not attend office on a particular day as per above roster have to intimate Admin-I Section on e-mail id admn-fishery@dof@gov.in as well as their controlling officers and they are to make themselves available on telephone and other electronic means of communication at all times from their residence and work from home.
- 3. All officials who attend office shall strictly follow COVID appropriate behavior including weaning of mask, physical distancing, use of sanitizer and frequent hand washing with soap and water.
- 4. Crowding in lifts, staircases, corridors, common areas including refreshment kiosk and parking areas is to be strictly avoided.
- 5. Entry of outsiders/visitors to be curtailed appropriately.
- 6. All the eligible officials are advised to get themselves vaccinated.

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7. Proper cleaning and frequent sanitation of workplace, particularly of the frequently touched surfaces may be ensured.

This issues with the approval of the competent authority.

(Yoginder Kumar)

Under Secretary to the Government of India

Copy to:

- 1. Officials concerned
- 2. PPS to Secretary (Fisheries)
- 3. PS to JS (MF)/(I&A)Admn-II Section
- 4. Admn II Section