

A-43011/54/2021-Admin I  
Government of India  
Ministry of Fisheries, Animal Husbandry & Dairying  
Department of Fisheries

1st Floor, Chander Lok Building  
36 Janpath, New Delhi

Dated 09/04 2021

OFFICE MEMORANDUM

Subject:- Auto-forwarding of APARs from the assessment year 2020-21-reg.

The undersigned is directed to forward the DoPT's letter No. 3/4/2019 - EO(PR), dated 25.03.2021 for further necessary action wherein provision for auto-forwarding of PARs in respect of AIS Officers from one stage to the next stage after the specified due date has been introduced from the assessment year 2020-21 onwards in SPARROW.



(S.K. Jha)

Deputy Secretary to the Govt. of India

Tel. No. 23310351

Encl: as stated.

To.

1. PS to Hon'ble Minister, F&AHD, Krishi Bhawan, New Delhi.
2. PS to Hon'ble MoS, DoF, Krishi Bhawan, New Delhi.
3. Sr. PPS to Secretary, DoF, Krishi Bhawan, New Delhi.
4. PS to Joint Secretary (I&A), Krishi Bhawan, New Delhi.
5. PS to Joint Secretary (MF), DoF, Krishi Bhawan, New Delhi.
6. All authorities concerned, DoF (CLB/KB), New Delhi.
7. NIC, DAHD with request to upload the same on Department's website.

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No. 3/4/2019 – EO(PR)  
 Government of India  
 M/o Personnel, Public Grievances & Pensions  
 D/o Personnel & Training  
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North Block, New Delhi  
 Dated the 25<sup>th</sup> March, 2021

To

The Chief Secretaries of all the States/UTs.

Sub: Auto-forwarding of PARs from the assessment year 2020-21 –reg.

Sir/Madam,

I am to refer to the Gazette Notification No. G.S.R No. 519 (E) dated 23.07.2019 already communicated vide DoPT letter no. 11059/01/2016 – AIS-III dated 27.09.2019 vide which AIS(PAR) Amendment Rules, 2019 were notified. It may kindly be recalled that electronic recording of PAR was made mandatory from the year 2014-15 and later the provision for same was made in the AIS(PAR) Amendment Rules, 2017.

2. Though the outer limit for recording of PAR i.e. 31<sup>st</sup> December of the assessment year in which the assessment year ends, was being followed sacrosanctly, the timelines laid down in General Guidelines for recording of PARs by the Reporting, Reviewing and Accepting authorities were still not being adhered to. In order to give effect to the time-bound recording of PARs, provision for auto-forwarding of PARs from one stage to the next stage after the specified due date has been introduced from the assessment year 2019-20 in SPARROW. Under the newly provided schedule for completion of PAR in respect of all levels of IAS officers, PARs will automatically move forward from the account of ORU to the Reporting authority and thereafter to the next authority on the specified due date even if the PAR is not recorded by the concerned authority.

3. It may be pertinent to mention that due to COVID-19 pandemic, auto-forwarding provision in respect of PARs for the assessment year 2019-20 was not implemented, as a one-time measure only. However, from the year 2020-21, PARs will automatically move from one level to the other after the due date, in SPARROW.

4. In view of the above, it is requested to kindly bring to the notice of all the concerned regarding auto-forwarding of PARs from this assessment year i.e. 2020-21 onwards.

Yours sincerely,

*V Sinha*  
 (Varsha Sinha)  
 Director(PR)